

# AUCTION DONATION FORM



Donation Date

\_\_\_/\_\_\_/\_\_\_

**www.nvfs.org**

Donor: \_\_\_\_\_

Contact name (Mr./Mrs./Ms.): \_\_\_\_\_  
Circle One

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Donation Type:      \_\_\_ Gift Certificate/Letter      \_\_\_ Item      \_\_\_ Cash Donation

Please describe donation (including any restrictions): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Visual displays (business card, brochures, etc.) to accompany your item are welcome!

Estimated fair market value of donation : \$ \_\_\_\_\_ **(Required)**

Your donation is tax-deductible!\* Please provide an amount for our records and yours. You will receive a letter of acknowledgement after the event.

Donation is:      \_\_\_ Enclosed      \_\_\_ Needs to be picked up      \_\_\_ Will be delivered by Donor

Please return this form to:

Northern Virginia Family Service

Attn: Development - Gala Auction

10455 White Granite Drive, Ste. 100

Oakton, VA 22124

703.385.5176 fax

Questions? Contact NVFS Development at 571.748.2671.

\*Thank you for your donation to Northern Virginia Family Service (NVFS)! No goods or services were exchanged for this donation. Northern Virginia Family Service (NVFS) is a 501(c)(3) nonprofit with Internal Revenue Code EIN 54-0791977. By law, NVFS cannot affix a value to donated in-kind goods or services. This is the privilege and responsibility of the donor. PLEASE KEEP THE YELLOW COPY OF THIS FORM. It serves as official record of your in-kind donation to NVFS. Each donation is a gift to the entire mission of NVFS and will be utilized where needed most.

NVFS USE ONLY: \_\_\_\_\_  
(NVFS Representative - Print Name)

White - Northern Virginia Family Service; Yellow - Donor