



Corporate Volunteer Partnerships Employee Engagement Opportunities

Year-round Group Volunteer Opportunities

Shelter Meals Catering – SERVE Family Shelter (Manassas, VA)

Times: Weekends & Holidays • Group Size: 6- 8 people • Contact: Julie Martinez

Provide a weekend or holiday brunch or dinner meal for residents at one of our homeless shelters. Meals can be made off-site and delivered or volunteers may bring ingredients and prepare onsite. Includes serving the meal and cleaning up after the meal. Must be 16 years old to prepare food in the kitchen.

Head Start & Early Head Start Learning Activities – Anytime of year (Arlington, VA & Manassas, VA)

Times: Weekdays from 10 a.m. – 12 p.m. • Group Size: 15-25 people • Contact: Annie Arroyo

Select a theme, then plan, coordinate and facilitate a special educational or recreational program for 3-5 year olds at our Head Start Center. It could be a multicultural event, seasonal festival, mini Olympics, puppet show, or any other creative ideas you have.

Hunger Resource Center – SERVE (Manassas, VA)

Times: Mon-Fri 10a.m.-4p.m. • Group Size: 10-12 people • Contact: Navara Cannon

Sort donations and organize according to type of food, portion large food packages into family-size quantities, restock food on shelves, rotate foods to ensure those with soonest expiration date are used first, and more.

Clock Tower Thrift Shops (Falls Church, VA)

Times: Open every day, times are flexible • Group Size: up to 12 people • Contact: Annie Arroyo

Sort and organize incoming donations, tag items for sale, and ensure shopping area is organized and that items are displayed in proper places.

Shelter Campus Freshen Up – SERVE Campus (Manassas, VA)

Times: Flexible, weekday or weekend • Group Size: up to 40 people • Contact: Navara Cannon

Tasks vary depending on the time of year and current need, but can include: power-washing buildings and sidewalks, cleaning windows, painting, landscaping, shelving books, sorting food, organizing storage, preparing meals, and more.

Special Drives

Back-to-School Drive – early thru mid-August (mostly in Chantilly, VA with 1-2 days in Manassas, VA)

Collection: Set up donation boxes at the office to collect supplies during thru the end of July. • Contact: Jamie Johnson

Volunteering: Weekdays early thru mid-August • Group Size: up to 10 people • Volunteer Contact: Annie Arroyo

Sort and organize school supplies, stuff backpacks with supplies and label for client distribution. On-call drivers are also needed to assist with transportation of donations.

Operation Turkey Drive – late October thru mid-November (Manassas, VA)

Collection: Set up donation boxes at the office to collect food October into mid-November. • Contact: Jamie Johnson

Volunteering: the Thursday after the 2nd Saturday for one week, times vary • Group Size: up to 20 • Contact: Navara Cannon

Sort and organize food donations, prepare meal packages, and distribute to clients; lifting and bending required.

Gifting for Families Drive – early thru mid-December (Chantilly, VA)

Collection: Set up donation boxes at the office to collect gifts and Target/Walmart gift cards. • Contact: Jamie Johnson

Times: Monday-Friday in mid-December, times vary • Group Size: up to 10 people • Contact: Annie Arroyo

Sort and organize toy donations, categorize gifts by age group, and help arrange toy closet for gift distribution. On-call drivers are also needed to assist with transportation of donations.

“Adopt-a-Program” Drives – any time of the year (throughout Northern Virginia)

Pick a theme or NVFS program to support and coordinate a donation drive for a set period of time. It could be a summer food drive, diapers and wipes drive for low-income families, metro card/bus token drive for Training Futures trainees, hygiene kits, “anything goes” for the thrift shops or any other idea you dream up! Project can also include a volunteer activity assembling packages or sorting and organizing the collection. Contact: Sarah Crosley or Karen Horowitz

Special Events

Serve it Up! (a virtual event) – Evergreen (any day, any time)

A reusable grocery bag fundraiser to support the SERVE campus! Opportunities: Company sponsorships available; all sponsors have their company logo included on reusable grocery bags. • Contact: Sarah Crosley

CARE Awards Breakfast – November 2019 (Location TBD)

Times: 6 – 10 a.m. • Group Size: up to 10 people • Contact: Annie Arroyo

Assist with event set up, check in guests and distribute name badges, collect business cards for raffle, distribute event goodies, manage coat check-in, collect name badges at end of event and assist with clean up.

Strikes for Stronger Families Bowlathon – Saturday, March 9, 2019 (Bowl America, Manassas, VA)

Times: 11 a.m. – 4 p.m. • Group Size: up to 10 people • Contact: Navara Cannon

Assist with event set up, welcome teams and direct them to their lanes, check-in bowling teams, calculate individual and team winners and assist with clean up.

Road to Independence Gala – Friday, May 10, 2019 (Hilton McLean Tysons)

Times: 5 – 10 p.m. • Group Size: up to 10 people • Contact: Annie Arroyo

Assist with event set up, greet guests and direct them to check-in, assist guests with mobile bidding, sell mystery boxes, prepare for and assist with silent auction close-out and event clean-up.

Pro-bono & Skills-based Volunteering

Share Your Expertise with Us!

Skills-based volunteering is a great way to give back by sharing your company’s and your employees’ special skills and it is a great way for companies to offer learning opportunities for their employees to grow professionally.

Small group projects: Lead a professional development training for staff, conduct a job training workshop for clients, teach a personal finance class, build a product or conduct and analyze a survey. • Contact: Karen Horowitz

Individual opportunities: It’s also a great professional development opportunity for employees to build or improve their skills or gain more hands-on experience before a promotion. This can include reviewing client business plans, joining a committee or task force, providing professional consulting and more. • Contact: Karen Horowitz

NVFS Points of Contact

Karen Horowitz , Director of Community & Volunteer Engagement khorowitz@nvfs.org • 571.748.2626	Sara Kreitzer , Director of Corporate & Foundation Relations skreitzer@nvfs.org • 571.748.2560
Annie Arroyo , Community & Volunteer Engagement Specialist, aarroyo@nvfs.org • 571.748.2621	Sarah Crosley , Director of Events & Drives scrosley@nvfs.org • 571.748.2502
Navara Cannon , Community & Volunteer Engagement Specialist, Prince William Area • ncannon@nvfs.org • 571.748.2536	Jamie Johnson , Development Specialist jajohnson@nvfs.org • 571.748.2537
Julie Martinez , Community & Volunteer Engagement Specialist, Shelter & Housing • jrmartinez@nvfs.org • 571.748.2674	



Group Volunteer Opportunities Listed by Month



A sample one year calendar of corporate volunteer engagement with NVFS!

January	New Year's Day meal. Winter coat drive (all month). Great time to do a cleaning supplies drive!
February	Strikes for Stronger Families Bowlathon team fundraising. Great time for a pillow drive!
March	Strikes for Stronger Families Bowlathon event. Great time to do a cleaning supplies drive!
April	National Volunteer Week. Great time to plan an outdoor activity!
May	Road to Independence Gala. Great time to plan an outdoor activity!
June	Fantastic time for a food drive! Great time to plan an outdoor activity!
July	Back to School drive collection. Great time to do a cleaning supplies drive!
August	Back to School drive supply sorting and backpack stuffing (until mid-month). Fantastic time for a food drive at a time when stock runs very low!
September	Hunger Awareness Month. Great time to plan an outdoor activity!
October	Operation Turkey food collection drive. Great time to plan an outdoor activity!
November	Operation Turkey drive food sorting and packaging (mid-month). Thanksgiving Day or weekend shelter meal.
December	Gifting for Families toy closet (until mid-month). Winter coat drive (all month) Christmas Eve, Christmas Day or New Year's Eve meal.